



DORMINGTON & MORDIFORD GROUPPARISH COUNCIL



Minutes of the Meeting of the Group Parish Council held on Wednesday 19th January 2022 at 7.30pm at Prior's Frome Chapel

Present:

Cllrs Julia Cotton (Chair), Mike Jones (Vice- chair), Derek Hughes, Marcus Billig, Rob Cannings and Euan Grant.

In attendance:

Ms Clare Preece – Clerk, Cllr John Hardwick – Ward member

REF	MINUTES	ACTION
190122/01	1: To Receive Apologies for Absence Cllrs Mel Preedy and Wendy Tolley sent apologies.	
190122/02	2: Declarations of Interest <i>(a) to receive declarations of interest</i> – Councillor Hughes declared an interest in the item relating to the website. <i>(b) to approve any written requests for dispensation</i> – none received.	
190122/03/04	3./4: Public Forum: a) The Chairman invited the member of the public in attendance to contribute to items on the agenda as they proceed. b) Cllr Hardwick gave a brief report concerning the footpath that runs through Mordiford school which was closed from the road to the cemetery after safeguarding concerns had been raised, prior to Christmas. The long-term aim is to replace the temporary classrooms and divert the footpath around the perimeter of the school which may take 9 to 12 months to progress and will be the preferred strategy for the school to embark upon. In the short term a higher fence with lockable gates could be considered.	
190122/05	5: To approve the Minutes of the Parish Council meetings held on 17th November 2021. Minutes APPROVED and signed by the Chair as a true and correct record.	
190122/06	6: Planning: a) To note comments made between meetings: no applications were submitted. b) To comment on new applications: There was one application: P214082 – Hope Springs Mordiford – Proposed garage and carport storage and office porch and loft conversion -	

	<p>It was AGREED to support the application but as no specification on proposed insulation or carbon neutral materials was supplied, the supporting comments will ask that Hereford Council's carbon checklist is used, and the Parish Council's sustainability and environmental policy followed if possible, with web link supplied</p> <p>c) To note planning decisions:</p> <table border="1"> <thead> <tr> <th>Reference</th><th>PC comment</th><th>HC Decision</th></tr> </thead> <tbody> <tr> <td>P213618 Old Rectory Barn Installation of photo voltaic panels</td><td>Support</td><td>Approved</td></tr> <tr> <td>P212915 Frome House Proposed Timber Clad horse stables</td><td>Not yet available for comment</td><td>Withdrawn</td></tr> <tr> <td>P212457 Larport Solar Farm Request for EIA screening</td><td>Commenting not required</td><td>EIA approved</td></tr> <tr> <td>P213963 Land to West of Clay Hill Pit, Dormington Proposed installation of a photovoltaic solar farm with associated infrastructure including inverters/transformers , battery storage and substation with client and DNO switching equipment with underground connection to the adjacent Dormington Substation</td><td>Support It was noted that a redirection of the HC Planning Committee has been proposed, so the PC will have an opportunity to speak at a planning meeting if this goes ahead. The Chair agreed to write to the Planning Officer, Rebecca Jenman regarding Section 106 / Community Benefit Fund</td><td></td></tr> </tbody> </table> <p>d) To consider response to Herefordshire Council housing priorities – Cllr Cannings: Cllr Cannings provided copies of the Housing Market Area needs assessment July 2021, the Draft local housing strategy May 2021 and the Interim Housing strategy 2016-2020 reports to accompany the minutes. The draft strategy is due to go to a final vote and is due to be published on 31/1/2022. The information will feed into the work undertaken by the NDP steering group.</p> <p>e) To receive an update from the NDP Steering Group – Cllr Tolley The Chair gave a brief overview of the work done to date by the Steering group. Terms of reference and a Draft vision and objectives have been drawn up for consideration at the next meeting on 8th February 2022. A Call for sites is planned to take place before Year End.</p>	Reference	PC comment	HC Decision	P213618 Old Rectory Barn Installation of photo voltaic panels	Support	Approved	P212915 Frome House Proposed Timber Clad horse stables	Not yet available for comment	Withdrawn	P212457 Larport Solar Farm Request for EIA screening	Commenting not required	EIA approved	P213963 Land to West of Clay Hill Pit, Dormington Proposed installation of a photovoltaic solar farm with associated infrastructure including inverters/transformers , battery storage and substation with client and DNO switching equipment with underground connection to the adjacent Dormington Substation	Support It was noted that a redirection of the HC Planning Committee has been proposed, so the PC will have an opportunity to speak at a planning meeting if this goes ahead. The Chair agreed to write to the Planning Officer, Rebecca Jenman regarding Section 106 / Community Benefit Fund		<p>Clerk</p> <p>Cllr Cannings</p>
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190122/07

7: Finance:

a) To note bank balances:

Current a/c £29,893.13

Deposit a/c £74,568.58

b) To consider the following the payments:

Payments		
H W Morgan	Inv 30-2022 Two Benches at Swardon quarry, one at Westwood	£792.00
Survey Monkey	Parish Surveys	£384.00
Steve Elsby	Waymarker designs (Dragon project)	£75.00
Tom Hughes	Website updates	£120.00
Herefordshire Council	Dormington bus stop assessment	£965.24
Church Magazine	Church Magazine	£50.00
Cllr Tolley	Reimbursement for purchase of paper plates, cups etc for NDP meeting December 2nds	£33.66
Grit bins and Salt	Salt	£167.83
HALC	Subscription	£628.54
PIP	Printing Dragon project boards	£65.12
PIP	Printing Dragon Project Boards	£144.00
Paperstation	Adjustable chair for Clerk's home workstation	£179.99
Clerks Expenses		£131.69

All payments were **AGREED**.

c) To confirm nominations for bank mandate:

It was **AGREED** to remove the previous Clerk, Mrs C Bucknell and to add the new Clerk. Ms C J Preece to the bank mandate.

d) To approve quotation for work clearing pavement on C1292 between Sufton Rise and Mordiford school

It has not been possible to obtain quotes to date. Names of possible people to undertake the work were put forward and Councillors are to chase these up. The pavement will need resurfacing; the PC will seek a quotation for this and whether there are any Community Benefit Funds available.

MP/JC

JC/EG/MJ

190122/08	<p>8: Footpaths/Commons/Rivers</p> <p>a) To consider the Footpaths report from the working group: New 2 in 1 gate and wooden self-closing fitted on FWB 2D New ditch crossing and handrail fitted on FWB 1 Re-opened closed footpath on MF29 (Mordiford School) Arranged to remove one fallen tree from MF 27 and two from MF/4 Footpath maintenance dates arranged with Environability for 2022</p> <ol style="list-style-type: none"> 1. Wednesday 6th April 2. Wednesday 4th May 3. Wednesday 1st June 4. Tuesday 5th July 5. Tuesday 19th July 6. Tuesday 2nd August 7. Wednesday 7th September 8. Wednesday 5th October <p>b) To consider the footpath through Mordiford school and potential financial contribution: See under item 4 and report given by Cllr Hardwick. Creating a new route for an alternative permissive footpath, with a high fence, to replace the existing footpath will be expensive and it was suggested the parish council could contribute. The existing footpath has been closed with an Emergency Closure Order for safeguarding reasons, but it is not clear if it can be reopened at the weekends. Only the middle section has been closed this time, which allows parents to access the nursery The school is leading on this, and the PC will continue to work with them; in addition, it will ask HC there are opportunities for Community Benefit Funding/Section 106</p> <p>c) To consider flooding due to Checkley brook and complaint received: Nothing more has been heard from the landowner since the Parish Council were informed that a complaint had been made. The Council has been advised that if it takes on drainage and clearance work usually undertaken by the Riparian Landowner that it may become legally responsible if flooding ever arises. As Balfour Beatty are responsible (on behalf of Hereford Council) for asking landowners to carry out their legal responsibilities, or for undertaking the work themselves and billing the landowner, it was AGREED that Balfour Beatty would be asked to undertake the work.</p> <p>d) To receive an update on the Checkley Common site visit: Cllr Cotton met with Nick Underhill-Day and Mark July. The purpose of the visit was to obtain an understanding of the physical and political boundaries and any points of interest. Cllr Cotton has written to Mr Foley to ask if he would like a progress meeting</p>	<p></p> <p>MJ</p> <p>JC/MJ</p> <p>MJ</p> <p>JC</p>
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190122/09	<p>9. Highways/Rural Roads/Bridges</p> <p>a) To receive an update regarding Mordiford Bridge: Herefordshire Council may have funding to strengthen the bridge in June/July. It was noted from the minutes of the meeting of the Parish Council and EA held in December 2021, that overgrown vegetation is the responsibility of Highways if it obstructs road users' visibility, and that the PC may need to get back to them if the vegetation obstructing drivers' sight lines on the Bridge continues to be a problem. The problem of the bridge and its use by overweight vehicles will be included in the B4224 consultation along with obtaining consistent road markings, SIDS and village gates. Cllr Cannings reported the only suitable place to position the Mordiford village gates is on the boundary with Hampton Bishop. A site visit involving the PC, police, Herefordshire Council, and Hampton Bishop PC is yet to take place. Cllr Cannings is waiting to hear regarding dates of the next meeting.</p> <p>b) To receive an update on the Mordiford school carpark: The school is happy to leave the gates open to enable people to park but clarity is needed on what mechanism will ensure people using it will leave by the time parents arrive in the morning to drop off their children. Cllr Jones AGREED to arrange a meeting with the Head Mistress to discuss arrangements</p> <p>c) To receive an update on the Dormington Bus stand: We are currently awaiting the feasibility study to be carried out by the Design and Build team at Balfour Beatty.</p> <p>d) To consider the road safety improvements including evidence for a SID, Community Speed Watch programme, deer risk assessment, village gates: The B4224 Consultation group will include this in its consideration during the site visit. It was AGREED that it would be more cost effective to have three SIDS rather than one mobile one, as this would need to be moved between sites probably by Balfour Beatty, which will be very expensive. It was AGREED that the PC would readvertise for volunteers to take part in the community speed watch survey.</p> <p>e) To consider the Community Resilience plan (shared by Fownhope). Cllrs Grant and Billig are to form a working party to discuss this and to consider various scenarios, mitigations and the Community resilience plan, and how the PC would work with neighbouring PCs, and will report back at the next meeting.</p>	<p>RC</p> <p>MJ</p> <p>Clerk/MJ</p> <p>JC/MJ/RC</p> <p>MJ/JC</p> <p>EG/MB</p>
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190122/10	<p>10. Health/Safety and the Environment:</p> <p>a) To receive an update on the adoption of the Maltings Green/Community asset transfer policy: A site visit with Cllr Cotton and DC Gardening services has been set up for 21st January. It was AGREED that the PC need this information to ascertain the financial implications.</p> <p>b) To receive an update on the tree work and play equipment at Maltings Green: The Council previously made the decision to match fund the £4K raised by Kerry Diamond. Kerry has been successful in obtaining a grant for £3K and DCAT have contributed £1K.</p> <p>c) To receive an update on the Mordiford Church Wall A full report was circulated by Cllr Cannings prior to the meeting. It was AGREED that Cllr Cotton will write to Rev Chris Moore again regarding his installing safety fencing.</p> <p>d) To receive an update on the memorial stone health and safety assessment: The Clerk has a site visit arranged with a representative of Ursells of Ross at the Burial Ground on 24th January to discuss.</p>	<p>JC</p> <p>JC</p> <p>JC/RC</p> <p>Clerk</p>
190122/11	<p>11. Communications/Newsletters/Social Media/Website:</p> <p>a) To receive an update on Broadband provision and the impact of the closure of Perton Lane: The fibre build along Perton Lane continues to progress well. All the ducting and cabling has been laid and Openreach are almost finished 'jointing' the fibre sections. A telegraph pole has still to be replaced on Perton Lane before the testing phase can begin. There are a number of other builds due to be completed ahead of Perton, but Openreach are confident the rollout will be completed before April.</p> <p>b) To consider arrangements to celebrate the Queen's platinum jubilee: It was suggested that the PC collaborate with the school. It was AGREED that Sian Edwards and Cllrs Jones and Billig, set up a (School) working group to liaise with the Head mistress, on this and other school-related matters including the Dragon Project/School Anniversary.</p> <p>c) Update on Dragon Project: All the PROW work has been completed; the statues are ready, and storage has been found. A builder to install the statues has also been identified.</p> <p>d) To consider the Parish Website: Tom Hughes has done a brilliant job with the website but it has been noted that the website appears to have reverted back to the way it was before. It was AGREED that the Chair will investigate to see what has happened, including obtaining the contract from the current website provider, and exploring using other website providers.</p> <p>e) To consider updating the Parish Logo with the Dormington knocker image: It was AGREED to use the Dormington knocker image but to ask the artist for some variations.</p>	<p>EG</p> <p>MB/SE/MJ</p> <p>MP/MJ</p> <p>JC</p> <p>JC</p>

	<p>f) To discuss recent Parish Priorities Survey: The Clerk has spoken with Cllr Preedy, and it was AGREED that these be tied in with the Parish Council's grants policy, currently being formulated by the Clerk who will update the Council at the next meeting.</p>	MP/Clerk
190122/12	<p>12. To note the information sheet: The information sheet was NOTED.</p>	Clerk
190122/13	<p>13. To confirm the Clerk's permanent employment and to note holidays booked: This was CONFIRMED and the Clerk's holidays NOTED 10th to 14th May and 11th to 20th October.</p>	
190122/14	<p>14. To receive and consider any other business (items for noting and to be listed for the next meeting. Cllr Grant proposed that the regular meetings of the PC, currently held on the third Wednesday of each month (except August and December) be held on a Thursday to facilitate his attendance. There were no objections to this proposal. The Clerk will check how and when the Standing Orders can be amended (for next meeting).</p>	
190122/15	<p>15. Date and time of the next council meeting: The next meeting will be held on 16th February 2022 at 7.30pm. The PC agreed it should meet at the School in future as parking is easier and its safer in the winter months, and due to social distancing.</p>	Clerk

The Chair thanked everyone for attending and closed the meeting at 21.05pm

Signed



16 February 2022