



**DORMINGTON & MORDIFORD GROUP  
PARISH COUNCIL**



**MEETING NOTES**

**NEIGHBOURHOOD DEVELOPMENT PLAN**

**STEERING GROUP MEETING**

**Tuesday 12<sup>th</sup> April 2022 at 7pm via Zoom**

**Present:**

Louise Kirkup- Planning Consultant  
Mark Parvin – Deputy Chairman  
Nick Brewin  
Jonathan Southall  
Sue Warmington – Head Teacher Mordiford School  
Sam Banks – Neighbourhood Planning Manager, Herefordshire Council

**Apologies**

Toby Kinnaird – Chairman  
Rob Cannings

**In attendance**

Clare Preece – Parish Clerk

**1. Welcome:**

The Deputy Chairman, Mark Parvin welcomed those present to the meeting.

**2. To declare any interests in items of business listed below:**

There were no interests to declare.

**3. To agree the meeting notes from March 8<sup>th</sup> 2022:**

The meeting notes were agreed.

**Action:** Clare to circulate the meeting notes to Councillors for agreement at the next Parish Council meeting.

**4. To consider matters arising from the previous meeting:**

None

**5. To receive an update on the Call for Sites including how it will be circulated. Will it be circulated with the vision and objectives questionnaire to all householders via the can Time/Notice board and leaflets placed in communal areas:**

This is being co-ordinated by Julia Cotton who could not attend due to work commitments.

**Action:** Clare to speak to Julia to find out the latest state of play.

**6. To consider obtaining quotes for the printing of the 8 page vision statement and questionnaire which will be inserted into the next PC newsletter (for consideration at the next PC meeting on 21<sup>st</sup> April:**

The printing of the Vision and Objectives questionnaire costing £30 had been agreed by the Parish Council to ensure it could be delivered with the Dragon Newsletter to avoid further delay.

**7. To receive a talk from Sue Warmington, Head Teacher Mordiford School about the proposed Community Hub:**

It is envisaged that the proposed village hall will be situated on the school site and will be shared with the community of Dormington and Mordiford. Plans have been drawn up by an architect for two permanent classrooms and a bigger hall space. New architects drawings can be commissioned to incorporate a new school and community shared space and the project will be a collaboration between the school and the community and an understanding of each others needs will be required. Good catering facilities will be required if the plans include to rent out the space to hall users. If sites for new housing are identified following the Local plan consultations and NDP a new village hall would be of great benefit to the community and can be included as an allocation in any plan that is drawn up. The plan will need to be viable and have dual community use. The Parish Council have access to grant funding opportunities that the school does not have and collectively the two can raise funds. The Community Hall could, when the time comes, be included in the

first draft of the NDP to see how the community feel about it. It is a feasible project as the land will not need to be found as it is already available. It would be an attractive prospect to be able to incorporate energy regeneration and sustainability into the NDP. It was proposed that a sub-committee be established to work on the project and Mark Parvin, Nick Brewin and Sue Warmington all said that they would be happy to sit on it along with a member of the Parish Council.

**Action:** Clare to add the nomination of a member of the PC to sit on the sub-committee to the Parish Council Agenda for 21<sup>st</sup> April 2022

**8. To consider the latest consultation on the Local Plan 2021 – 2041, which runs from 4<sup>th</sup> April to 16<sup>th</sup> May 2022:**

The document has been broken down into four sections and it is recommended that we respond as a Parish council as weight will be given to the comments from the PC's. The Audit looked at 400 settlements to be placed in a settlement hierarchy. There is currently a Rural Settlements Survey requiring a response from the PC. The desired outcome of the consultation is to be able to rank the settlements and respondents are required to skim across and fill out.

**Action:** Clare to co-ordinate a response from the NDP working group and PC on the latest local plan consultation and to also respond to the Rural Settlement survey.

**9. Any Other Business:**

The deadlines for the Vision and Objectives and the Call for Sites are different and there needs to be a clear distinction between the two as they are separate matters. The Call for sites is not dependent upon the results of the Vision and Objectives questionnaire. Both documents need to be uploaded to the Parish Website as soon as possible.

**Action:** Clare to ask Julia if the documents are being dealt with separately and to get back to Louise and the NDP working committee as soon as possible.

**10. Date and time of next meeting:** Tuesday 17<sup>th</sup> May at 7pm via Zoom