



**DORMINGTON & MORDIFORD GROUP
PARISH COUNCIL**



MEETING NOTES

NEIGHBOURHOOD DEVELOPMENT PLAN

STEERING GROUP MEETING

Tuesday 17th May 2022 at 7pm via Zoom

Present:

Louise Kirkup- Planning Consultant
Mark Parvin – Deputy Chairman
Nick Brewin
Jonathan Southall
Mohamed Mohamed – Neighbourhood Planning Herefordshire Council
Karla Johnson – Neighbourhood Planning Herefordshire Council
Angus McNeill Peel - AECOM

Apologies

Julia Cotton

In attendance

Clare Preece – Parish Clerk

1. Welcome:

The Deputy Chairman, Mark Parvin welcomed those present to the meeting.

2. To declare any interests in items of business listed below:

There were no interests to declare.

3. To agree the meeting notes from April 12th 2022:

The meeting notes were agreed.

Action: Clare to circulate the meeting notes to Councillors for agreement at the next Parish Council meeting.

4. To consider matters arising from the previous meeting:

None

5. To receive an update on the Call for sites and Vision and Objectives questionnaire which have now been published and circulated and any submissions/responses received. (Cut off date for the Call for sites – 7th June 2022).

The Clerk has received 8 returned Vision and Objectives Questionnaires and 2 Call for Sites.

The Steering group will need to ensure that the Parish Council has engaged with the community in the Vision and Objectives consultation as well as it can. It needs to address if there are any opportunities it has not covered to ensure the maximum response. A copy has been sent to every householder which was delivered with the distribution of the Dragon Newsletter. It was noted that the questionnaire did not have a cut off date so it was AGREED to extend the publicising of it with a flyer to be sent out with the Dormington Church magazine. Nick Brewin is happy to deliver these and needs a flyer sending over by the end of the week. The questionnaire still needs to be re-publicised in Mordiford and it was AGREED that the Clerk will put the matter on the Agenda for the Parish Council meeting on Thursday 19th June 2022.

Action: Clare to arrange a flyer to send over to Nick Brewin and to raise the matter of re-publicising the Vision and Objectives questionnaire at the Parish Council meeting on Thursday 19th May 2022.

6. To discuss Design Codes and the overall timescale of work to develop the NDP with Angus McNeill Peel from AECOM. Taking into account the uncertainty about the new Local Plan 2021-2041 and the scale and location of the development going forward. To discuss the particular needs locally, related to affordability and providing housing for local agricultural and key workers and the proposed school/village hall and suggested design codes linked into sustainability/low/zero carbon objectives:

Angus gave an overview of the service offered by AECOM. In brief, Design codes can either be Area Wide or Site Specific. At this stage, Dormington and Mordiford does not know where it will appear in the Herefordshire Local Plan 2021-2041 hierarchy. Until the results of the initial consultation are known, (it is envisaged that the first stage results will be available by 13th June 2022 which will give a bit more certainty) , site specific design codes are not required. An Area Wide design code will not mean that the design will be set in

stone and these can be produced whilst the Call for Sites is being carried out. Area Wide design codes are part of the evidence base needed for the Neighbourhood Development plan to comply with Local Policy. Dormington and Mordiford have two areas containing different identities and characteristics and it was asked if two step design codes could be carried out at this initial stage. It will not be possible for AECOM to do this but some specific guidance for each area will be given. Once the early stages of the NDP have been completed it will be important to stage an exhibition to fully consult with all members of the community and give them all a chance to engage with decisions going forward.

The need for possible Design Codes for the Community Hall were also discussed.

Angus said that he will put forward an application for the technical assistance for design codes and that this process normally takes 1 to 2 weeks and was normally an automatic process.

Mark Parvin, Nick Brewin, Sue Warmington and Mike Jones will meet to form a focus group to consider designs for the proposed Community Hall.

7. To receive an update on the NDP group/Parish Council response to the latest consultation on the Local Plan – 2021-2041 which runs from 4th April to 16th May 2022:

A joint response formulated by the Steering Group and the Parish Council has been submitted by the Clerk.

8. Any Other Business:

None

9. Date and time of next meeting: Tuesday 7th June 2022 at 7.30pm via Zoom