



**DORMINGTON & MORDIFORD GROUP  
PARISH COUNCIL**



**NDP STEERING GROUP  
DRAFT MEETING NOTES 12H JULY 2022  
HELD VIA ZOOM**

**Present:**

Louise Kirkup – Planning consultant  
Mark Parvin – Chairman  
Nick Brewin  
Jonathan Southall  
Sam Banks – Herefordshire Neighbourhood planning

**In attendance**

Clare Preece – Clerk

**Apologies**

Mohamed Mohamed – Herefordshire Neighbourhood Planning  
Julia Cotton

**1. Welcome**

Overview:

The Parish Council approved the Meeting notes from the May NDP Steering group meeting at PC meeting held on 16<sup>th</sup> June 2022. The PC also agreed to a staging of another public consultation event later in the Autumn. It was also agreed to publicise the submitted sites on the website. The Clerk emailed each person who has submitted a site to let them know this would be taking place and the list has now be uploaded to the PC website.

The NDP steering group met with Angus McNeil Peel on 23<sup>rd</sup> June to explain the next steps in the process of the technical support and site assessment. Details of all 7 sites had been received and will be passed over to AECOM colleagues assessing them, who will be arranging an inception call in around 2 weeks.

**2. To declare any interests in items of business listed below:**

None.

**3. To agree the Meeting notes from 7<sup>th</sup> June 2022:**

The Meeting notes were agreed and will be circulated to Councillors for consideration and the next meeting of the Parish Council on 21<sup>st</sup> July 2022.

**Action:** Clare to circulate meeting notes for PC approval.

**4. To receive and Draft Plan Version 1 for review by the Steering Group:**

It was suggested that the Draft plan be carved up into chunks and the items in red filled out or amended as necessary over the summer by steering group members. Local knowledge is required and Nick will liaise with Julia, (who was unavailable due to work commitments but will play a big part in the plan's development). Some sections of the plan will be completed as and when the information becomes available. Some sections require information from the latest Census. The Census results are expected to be published in the Autumn. Good quality photographs are required for the plan and a post will be added to social media and the website asking for photographs of residents favourite views.

It was agreed that more volunteers are required to form the Steering group and stakeholders and people who responded to the Vision and Objectives questionnaire will be asked if they would like to volunteer some time. Nick agreed to contact all those on the Dormington whatsapp group asking for volunteers to come forward. The Clerk will speak to Cllr Mel Preedy at the next meeting of the PC with regards to contacting Mordiford residents.

This is the first Draft of the plan to get things moving. It is a structure and will develop as the plan progresses.

Section 5 deals with Rural Enterprise. It was identified that the main businesses in the area were a pub, a number of B&B's, a timber yard and a shooting business. Google Earth will help identify registered businesses if they are of a significant size.

When the site assessments and design codes have been drawn up by AECOM an Informal Public Consultation will take place. Every effort to involve all residents at every stage of the NDP development will be made. There is a lot of work to be done and more volunteers are needed to make it possible.

The Steering Group will continue to meet monthly to monitor progress.

**Action:** Clare to email Julia with an update and to confirm her participation with drawing up the first draft of the Draft plan over the summer with other Steering group members.

**Action:** Nick, Mark and Jonathan to get together with Julia over the summer to progress the Draft Plan. The group to arrange and keep the Clerk informed.

**Action:** Clare to email the respondees to the Vision and Objectives questionnaire to ask for volunteers to come forward to assist in the drafting of the first draft of the Draft Plan and to place this item on the Agenda for the next Parish Council meeting on 21<sup>st</sup> July 2022.

**Action:** Nick to put a message out on the Dormington Whatsapp group for volunteers.

**5. To receive an update from the Community Hall project working group:**

The first meeting of the working group took place on 30<sup>th</sup> June 2022. Those attending were, Sue Warmington (Head Teacher Mordiford School), Mark Parvin, Nick Brewin and Cllr Mike Jones. The meeting notes have been circulated and these were agreed. The School Governors and the Parish Council will be asked to provide support for the initial ideas in principal and a further meeting will be organised in due course.

Sam Banks the Manager of the Herefordshire Neighbourhood Planning Team was asked for an update on the bigger picture; The Hereford Local Plan 2021-2041. At this stage it appears that a preferred option consultation for the Rural Areas may be needed. Parishes have been asked to skim over the Rural Background paper to make sure it feels right. The PC have already submitted their response.

**6. To receive an update on the progress of the site assessments to be carried out by AECOM:**

All 7 sites received have been submitted to AECOM. A suitable date for the inception call will be organised in due course.

**7. To receive any other business: None**

**8. Meeting closed. Date of next meeting: Tuesday August 16<sup>th</sup> 2022 via Zoom at 7pm**