



**DORMINGTON & MORDIFORD GROUP
PARISH COUNCIL**



NEIGHBOURHOOD DEVELOPMENT PLAN

STEERING GROUP MEETING

Tuesday 8th March 2022 at 7pm via Zoom

Present:

Louise Kirkup
Mark Parvin – Deputy Chairman
Jonathan Southall
Julia Cotton

Apologies:

Toby Kinnaird - Chairman
Nick Brewin
Rob Cannings

In attendance

Clare Preece – Parish Clerk

1. Welcome

Mark Parvin welcomed everyone in the absence of the Chair who had sent his apologies.

2. To agree the Meeting Notes from 8th February 2022

The meeting notes from the previous meeting were unanimously **AGREED**.

3. To consider matters arising from the previous meeting

None

4. To consider the latest changes to the Vision and Objectives and to agree the changes prior to approval by the Parish Council at the meeting on 17th March 2022

The document was **AGREED**

Action Clare to circulate the revised Vision and Objectives for consideration at the next Parish Council meeting on 17th March 2022.

Evidence of all publicity and each individual response will, as part of the process, need to be evidenced further down the line. It was **AGREED** to do a maildrop in conjunction with the Dragon Newsletter to reach every householder. Local Landowners and Land Agents will be written to directly. A QR code to link the website and Facebook page to a survey to be drawn up using Survey Monkey will be used. Copies of the survey can be placed in the pub and the churches with boxes in which to place the completed questionnaires. Adverts will be placed in the Hereford Times giving applicants 3 to 4 weeks to respond.

5. To consider the Consultation process and timescales including:

- i) **Publicity: (posters, websites, leafleting householders, newsletters, drop in events and when to run it)**
- ii) **Call for sites: (Whether to process this now as suggested by Herefordshire Council with a view to having the sites technically assessed by AECOM so that they are ready for public consultation when HC publishes the proposed preferred option Spatial Strategy for the new Local plan.**

The question as to whether or not to postpone the Call for sites until June was raised. It was suggested that more would be known about site allocations by this point. It is still possible to have a call for sites under the existing core strategy and what is not known at present is very much a moveable feast until the preferred strategy is published by Herefordshire Council. It was **AGREED** not to waste anymore time and to press ahead with the Call for Sites. The Guidance notes are available on the Herefordshire Council website. Technical assessments will be carried out free of charge to the PC by AECOM and the necessary publicity will be minimal in cost.

Action Louise to provide wording for a paragraph in the Call for sites explaining the state of flux to make it clear and factual. Amendment wording to be agreed by Herefordshire Council and added to the Publicity document for amendment before submission to the PC for consideration at the next meeting of the PC on 17th March 2022.

Action – Clare to circulate the documentation to the PC once received back from Louise for consideration at the next meeting of the PC on 17th March 2022.

Action - Clare to investigate costs of advertising in the Hereford Times and local magazines for consideration by the PC to meet the costs at the next meeting on 17th March 2022.

6. To consider the consultation on the Draft Environmental Building Standards Supplementary Planning Document (ends 13th April)

The consultation is over 100 pages long. There is general support for it from the Steering Group. It was **AGREED** that everyone would have a look at the consultation and discuss a response at the next meeting.

7. To receive any other business (items for noting only for discussion at the next meeting).

None

8. Meeting closed at 7.45pm. The date of the next meeting Tuesday April 5th