Action



DORMINGTON & MORDIFORD GROUP PARISH COUNCIL



Minutes of the Annual Meeting of the Group Parish Council held on Wednesday 28th May 2014 at 7.30pm

Present

Item

Cllrs Nick Brewin (Chair), Jan Ashton-Jones, Ray Dickson (Vice Chair), Lorna Radnor, Cheryl Shearer, John Litchfield, John Lee

Minutes

In attendance

Sarah Harrison-Branter – WM Housing Chris Bucknell – Clerk 2 members of the public

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384	To Elect a Chairman and Sign Declaration of Office Cllr Ray Dickson asked for nominations for Chairman. Cllr Nick Brewin – Proposed by Cllr John Litchfield, Seconded by Cllr Jan Ashton-Jones Resolved: Cllr Nick Brewin was unanimously voted in as Chairman and signed the Declaration of Office in front of the Clerk.				
385	1	ations for Vice Chairman. ohn Litchfield, Seconded by Cllr Cheryl Shearer nanimously voted in as Vice Chairman			
386	To Receive Apologies for Absenc Apologies were accepted from Cl	e Ir Brian Dukes and Cllr John Hardwick			
387	a) No declarations of interest were receivedb) No written requests for dispensations had been received				
	Resolved: The following were confirmed				
	Churchyard and Burial Ground Jan Ashton Jones, Brian Dukes, Lorna Radnor				
	Emergency Co-ordination	Jan Ashton-Jones, Ray Dickson			
	Finance Working Group	Nick Brewin, Ray Dickson, Brian Dukes, Cheryl Shearer			
	Footpaths	John Litchfield (Footpath Officer), Jan Ashton-Jones, John Lee			
	Neighbourhood Planning Steering Group	Cheryl Shearer. Representation on Sub Groups: Leisure (John Litchfield), Housing/Planning (Ray Dickson), Commercial (Lorna Radnor) and Education (Tbc)			
	Mordiford Green Working Group	Jan Ashton-Jones, Ray Dickson, Brian Dukes, John Lee, John Litchfield			

Item			Minutes	Action	
	P	anning Working Party	Ray Dickson, John Lee, John Litchfield, Lorna Radnor, Cheryl Shearer		
	Tı	ree Warden	John Lee		
	HALC Representative		Nick Brewin		
	W	/ebmaster	Brian Dukes		
	N	ewsletter Editor	Brian Dukes		
389	To accept minutes of the previous meeting held on 15 th April 2014 Resolved: Minutes of meeting held on 15 th April 2014 were agreed and signed by the Chairman. Actions from the Annual Parish Meetings – none				
390	То	receive brief verbal reports fr	om:		
	a)		olice representatives were present. The Safer Neighbourhood Team en circulated to all Councillors.		
	b)	Neighbourhood Watch Upd	ate – no new information to update.		
councillors (Ledbury & Leominster) is now Conservatives 27 and By-elections will be called soon. Independents now hold the C Committees (General and Health).			fordshire Council, following the death of 2 well respected conservative ominster) is now Conservatives 27 and Opposition 29. It is expected that d soon. Independents now hold the Chair of both Overview and Scrutiny d Health). The rolling out the highway maintenance and it is hoped that this will lead to faces.		
	d)	available. 8 rented units spli 3 person flats. There will also x 2 bed 4 person houses. For Homepoint and must identify wish to stay in the parish. Fo be registered with Orbit Hous shared ownership can be dire	In Branter updated the meeting on the number and type of housing to into: 1 x 2 bed 4 person house, 3 x 2 bed 3 person bungalow, 4 x 2 bed 5 be 4 shared ownership units split into: 2 x 3 bed 5 person houses and 2 the rented properties all prospective tenants must be registered with an on their application that they have a local connection to Mordiford and the shared ownership properties all prospective customers will need to sing – who are the local Homebuy agent. Any queries relating to the acted to sales@wmhousing.co.uk		
		that as many people as possible those who have expressed an Homepoint.	sing will inform the Clerk 2 weeks before the properties are advertised so ble can be made aware. The Clerk will provide WM Housing with a list of interest and WM Housing will check that all those are registered with		
		properties so that they can be	d the Clerk details of anyone who has shown an interest in the kept in touch with developments.	All	
			ne Development by Sufton Rise		
		Peter Davies Way, Dragons Do	d been put forward by residents: en, Lugg View, Yew Tree Close, Cutters Close, Shepherds' Orchard, lytown. The School had also expressed an interest in being involved but		

to date nothing had been received. Resolved: Subject to hearing from the school and the timescale for a decision to be made the Group Parish Council proposed that the development be called Shepherds' Orchard: Sarah Harrison-Branter was thanked and left the meeting at this point. To Agree Appointment of Parish Councillor The vacancy for Parish Councillor had been advertised across the group of parishes and an application from Mr David Lloyd had been received. Mr Lloyd addressed the Group Parish Council and then left the room whilst the appointment was discussed. Resolved: Mr David Lloyd was unanimously accepted as a Parish Councillor for Mordiford Parish. Resolved: The Clerk to arrange for Mr Lloyd to sign his Declaration of Acceptance of Office and Declaraton of Notifiable interests and to be issued with copies of Code of Conduct and Standing Orders Public Participation Session The road narrows sign on the Hereford to Woolhope Road, past the 30 mph sign was covered in graffiti. Postcode HR1 4LT. Poors Acre. Woolhope Parish Council had been due to arrange a meeting with the National Trust and the Forestry Commission. The Clerk was asked to follow this up and to ask for a commitment that any further communications or meetings would involve Dormington and Mordiford. Clir Shearer left the meeting at this point It was reported that some vehicles were going off road on the bank on the right hand side of the bend at the corner by Pound Lane. Clir Dickson would go and inspect the area in question. To Consider Planning Matters a) To Consider any Planning Applications Reference Pla1181/K Tree Works at the Mews House, Mordiford. Fell white Poplar. Resolved: Clirs had no objection to the work proposed b) To Note and Decisions/Notifications Received Reference Pla0215/F Botany Bay, Checkley. Various internal and external works Approved with including new dormers. Garage (retrospective) Pla0215/F Botany Bay, Checkley. Various internal and external works Approved Approved Pla0215/F Resolved: The Medical Results of	Actio			Item			
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			Minutes			
Fir	nance					
a)	a) To Receive a Finance Report from the RFO					
Bank balances: Business Current Account £18,171.84 (cheques to the value of £46.48 still to be presented).						
Βu	ısiness Res	erve account £4,304.2	1 (42p interest).			
			Pt 1 Precept	£7,462.	50	
			Lengthsman Grant (75%)	£1,316.2	25	
Income since April 2014 Finance Report £8,818.12		•	Wayleave	£28.95		
R	Report £8,8	318.12	·			
			Payment for inscription on memorial	£10.00		
			Interest	£0.42		
Α	further £35	5 has been received, i	n relation to Burial Ground fees, but not yet ba	anked		
Re	solved: the	e Finance Report from	the RFO was noted			
b)	To Agree	Payment of Outstand	ling Invoices			
ı		- 				
	Cheque		Expenditure		Amount	
	778		sman Invoice 8 dated 23/4/14		£55.00	
	779	Can Do Crew Invoice Checkley Barn	305 dated 30/04/14 Cut lawn and trim picnic	site at	£75.00	
		D.C. Gardening Invoice 10 dated 20/04/14 (Churchyard and Mordiford				
	780				£222.81	
	781	D.C. Gardening Invoice 46 dated 18/05/14 (Churchyard and Mordiford			£222.81	
	761	Green)			1222.01	
	782		ngineering Services (M Gullis) Posts for Mordifo	ord	£126.00	
			ted 15/04/14 £105 + VAT dated 20/05/14. Allotment Compliance cours	o for		
	784	Clerk £95 + VAT	dated 20/03/14. Allotinent Compilance cours	e 101	£114.00	
			ee 51 dated 25/05/14. Spraying of weeds in Mo	ordiford		
	785	£200 + VAT	e 31 dated 23/03/14. Spraying or weeds in Mc	nunoru.	£240.00	
		1200 · VA1				
Re	solved: the	e invoices were agreed	for payment			
		· ·				
c) To Consider Renewal of Insurance Policy						
_						
Resolved : To renew the Insurance Policy with Came and Company under the current long term agreement.						
	Cheque		Expenditure		Amount	
	783	Came and Company	(Broker Network) Insurance 01/06/14 – 31/05/	/15	£350.88	
ļ		,	(, -			
Hi	ghwavs an	d Footpaths				
		s and Footpath Issues				
-		•	the school is still not working. Action: The Cle	erk would	follow this up	
	th Balfour	Beatty.				
			Kiddley Copse. Action: Cllr Dukes to follow it u			

With the recent cutbacks it was now not clear how often verges would be cut and also the situation regarding cutting the village green at the Maltings in Dormington was unclear. **Action**: The Clerk to ask

Item	Minutes	Action
	Balfour Beatty for a schedule of when cutting would be undertaken.	Clerk
	b) To report any defects to the Clerk As reported in the public session the road narrows sign on the Hereford to Woolhope Road, past the 30 mph sign was covered in graffiti.	Clerk
	c) Update on P3 Grant	
	The P3 Grant has been confirmed as £1,200 for 2014-15.	
	d) Update on the Lengthsman Grant and Pilot The Clerk gave the meeting an update on the Lengthsman Pilot Scheme which will enable Parish Councils to use some of the existing Lengthsman grant to fill small potholes (up to 2" deep), with Balfour Beatty continuing to fill the deeper defects. The pilot will run until September 2014 and will be evaluated before being rolled out in 2015-16. No administration costs can now be paid out of the Lengthsman Grant.	
	e) To Report any Jobs for the Lengthsman	
	Lengthsman to strim grass and cut back hedge on stiles and footpath signs: 2 on Ledbury road between Dormington and St Michael's Hospice, 1 on Ledbury Road between Dormington and Claston Farm, 1 opposite Dormington Church, 1 on left between Dormington and Chapel Lane Priors Frome, 1 on right just after Yew Tree Sign	Clerk
	Weed kill around wooden steps on path at Prior's Frome	
396	Neighbourhood Planning	
	a) To consider the Vision Statement	
	A draft vision statement had been circulated by Cllr Shearer and Cllrs were encouraged to comment on	
	this. Resolved : Finalizing the Vision Statement would follow the questionnaire, once local opinion of the key issues was known.	
	 b) To Consider an Open Day In the absence of Cllr Shearer it was agreed to defer this item. Resolved: Cllr Shearer to set up a Steering Group and formulate a draft project plan which could then be considered by the Parish Council. 	cs
397	Mordiford Green	RD
	 a) Update from Working Party Cllr Dickson was arranging for the posts to be erected and the noticeboard lowered. 	, KD
	Memorial Benches - There was currently a lack of information regarding Peter Davies length of service	LR
	on the Group Parish Council and Cllr Radnor was discussing this with Mr Hereford. Flood Memorial – it was uncertain, in the absence of Cllr Dukes, whether Morgans have been instructed to erect this. Cllr Dickson would follow this up.	RD
	b) To Consider Contract for Mowing and Maintenance As requested at the April meeting, the Can Do Crew was asked to provide a quotation and have quoted £115 to mow the green and remove cuttings, against a quote from D C Gardening of £30. On the basis of this D C Gardening have been offered the work which they have accepted. Resolved: The Clerk to ask D C Gardening how much it would cost to do extra cuts (ie not linked to churchyard schedule), maybe every 4 weeks. Also whether it would be possible to mow the area as opposed to strimming it.	Clerk
	c) Weighing Bridge Hut - nothing further to report	

Item	Minutes	Action
398	Burial Ground and Closed Churchyard	
	a) Working Party Update	
	News was still awaited from the Diocese regarding whether the Norwegian Spruce tree could be felled.	
399	Scutterdine Lime Kilns Cllr Litchfield noted that this had been logged on the Western Power System. The next step would be for Western Power to cut back from the powerline, it was expected this would be done in August/September. Once this had been done a working party would be put together to carry out the restoration.	JLi
400	WW1 Commemoration Cllr Dickson had started to research names of local people but many could not be identified. Work would continue in partnership with British Legion.	RD
401	Location of Group Parish Council Meetings Resolved: It was agreed in principle to move the Group Parish Council meetings around in order to encourage more participation by local people. Resolved: To leave the schedule as it was for 2014 but to consider using another venue, maybe in the school holidays.	
402	To Note the Information Sheet (May 2014) and any other Updates Resolved: Information Sheet (May 2014) was noted.	
403	To Raise Items for the next Scheduled Parish Council Meeting None	
404	To Note Date and Time of the next Regular Meeting of the Group Parish Council Tuesday 17 th June 2014 at 7.30pm in Mordiford School	
	The meeting closed at 9.20 pm	
	Signed	